

I. FAMILY HANDBOOK AGREEMENT

I, _____, (parent/guardian name) have received a copy of the **CKDC** family handbook and have read through it thoroughly (initial each line below):

I understand and agree to the responsibilities/expectations of the parent and of **CKDC**.

I understand I can review all fire, sanitation, and licensing inspections upon request.

I understand I can review my child's file at any time.

I agree to complete and/or provide all required enrollment forms:

CKDC Enrollment Form

CACFP Enrollment Form

CACFP Income Eligibility form, If applicable

Disaster/Emergency Training form

Signed Medical form

Provide copy of up-to-date immunizations

I have shared information regarding my family's cultural values, beliefs and linguistic practices and beliefs related to my child.

I understand the staff at **CKDC** are mandated child abuse/neglect reporters.

I agree to give 30 day notice when leaving **CKDC**.

I agree to pay tuition within the agreed upon payment schedule.

I agree that if I pick up my child later than 5:30pm (closing time) that I will bring \$75 cash for the first minute I'm late and \$5 per minute after the first minute, per child.

I agree to keep information about children that attend **CKDC** confidential.

I understand and agree I am responsible for understanding, and complying with, the terms and conditions outlined within the **CKDC** Family handbook.

The agreed upon start date for my child(ren) to begin care at **CKDC** is: _____

Parent/ Guardian Signature		Date	
Director Signature		Date	

